



2024

Annual Campus Security Report

**(As required by the Jeanne Clery Disclosure of Campus Security Policy
and Campus Crime Statistics Act)**

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INTRODUCTION

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (“Clery Act”) requires educational institutions to provide all current and prospective students and employees with the security policies and regulations of the College, and the statistics of crime occurrences. These security regulations are designed to ensure the safety of all individuals at Alaska Career College, and as such, all members of the campus community and visitors are expected to conduct themselves in a manner that respects the rights of all within the community.

Observance of Alaska Career College policies, as well as federal, state, and local laws, is required in order to fulfill the purposes of the educational institution. Although the College strives to ensure a safe environment, each person must take ultimate responsibility for his/her own safety and that of his/her personal belongings.

This report includes statistics for the previous four years concerning reported crimes that occurred on-campus; and on public property within, or immediately adjacent to and accessible from the campus parking area.

Every year, Alaska Career College distributes a copy of this report to students, faculty and staff via email, hard copy or via the ACC website www.AlaskaCareerCollege.edu. Prospective employees and prospective students are notified that this report exists and of the reports content. Individuals may receive information regarding this report by contacting the Alaska Career College business office at 907-563-7575 ext. 136.

The purpose of Alaska Career College College’s Emergency Management Plan is to safeguard the welfare of its students, faculty, staff, and visitors, and take steps to 1) prevent and mitigate; 2) prepare for; 3) respond to; and 4) recover from emergencies in order to protect the College’s essential functions during and after an emergency.

In the event of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus or other Alaska Career College facilities, the College will, without delay, consider the safety of the community:

- Confirm the existence of a significant emergency or dangerous situation
- Determine the appropriate individual(s) to receive an emergency notification
- Determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of the Emergency Management Team or a member thereof, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

After the initial notification, the College will provide adequate follow-up information to students, faculty and staff as determined appropriate by the College’s Emergency Management Team.

The Emergency Management Plan addresses the following categories of emergencies: medical, weather, earthquake, explosion, evacuation, fire, power outage, workplace violence, suspicious persons and packages, etc. This policy and the Emergency Management Plan apply at all College locations, including College owned property and College leased space.

It is College policy that each, dean, director, manager, and supervisor is responsible for the health and safety performance in their respective areas and that all employees will follow the College’s emergency notification procedures.

CAMPUS SECURITY

An overview of campus security policies is provided in the College Catalog and Student Handbook, at <https://www.alaskacareercollege.edu/campus-security>, and the Faculty and Staff Handbook. Alaska Career College will provide security information via telephone, e-mail, and/or text messages regarding security alerts

and events. The campus also organizes crime prevention events consistent with campus security needs, such as information sessions with local police.

EMERGENCY MANAGEMENT TEAM

Local police have the authority to enforce all applicable regulations and laws. The Campus Emergency Management Team works closely with the local and state police on incidents occurring on campus and general vicinities. Reports of violations of laws and regulations should be made promptly to Front Desk Personnel, Campus Operations Director, member of the campus Emergency Management Team, or to any ACC employee, if available to ensure that the appropriate action is taken. If not call 911.

Alaska Career College employees are responsible for the safety and security of all members of the ACC community. Employees regularly patrol the buildings and parking areas to identify any unusual activity. Employees are authorized to enforce Alaska Career College rules and policies. Employees are instructed to call the police whenever necessary. Employees regularly communicate with Campus Operations Directors regarding campus security matters to ensure all criminal activities are reported.

SECURITY OF FACILITIES

Alaska Career College, although a private facility, maintains an open campus environment to allow freedom of movement for members of the ACC community. The building is unlocked during daytime class hours and at extended times before and after evening classes so students may utilize the available facilities.

Alaska Career College facilities, such as classrooms, and the student center, have the primary purpose of supporting the educational programs of the College. They are available for use by current students, alumni, and employees of Alaska Career College, and upon request, may be available to the public.

Alaska Career College makes the security of its campus community a priority. All students and employees are required to wear their Alaska Career College identification badges and must be prepared to produce such identification upon request. Visitors to Alaska Career College are asked to check in with the Front Desk upon entering the campus. The Alaska Career College campus is equipped with electronic, centrally monitored security systems, including fire alarms.

Occasionally, Alaska Career College will use video surveillance to monitor activities. Video surveillance cameras are placed in public areas and are clearly visible. A notice is posted advising members of the ACC community and visitors to the campus.

EMERGENCY MANAGEMENT TEAM

Main Telephone number 907-563-7575

Title IX Coordinator, Chaz Alexander, 907-563-7575 Ext 135

Campus Operations Director; Safety & Fire Safety Officer, Chaz Alexander, 907-563-7575 Ext 135

Business Office Director, Donna Blevins, 907-351-6171

College President/CEO, Jennifer Deitz, 907-563-7575 Ext. 124

REPORTING A CRIME OR EMERGENCY

Any person in immediate danger due to crime or emergency should contact local police immediately by dialing 911. When the emergency has subsided, the victim should also report the crime as soon as possible to the Campus Operations Director. In the event of an emergency or dangerous situation on the Alaska Career College campus, any employee who is aware of the emergency should call 9-1-1 and alert the members of the Emergency Management Team by calling 1-907-563-7575.

For nonemergency situations, any person who is a victim, witness or has knowledge of any criminal activity or other emergency on campus should report it immediately to the Campus Operations Director, during the evening hours, to an Alaska Career College employee, if available. Listed above is the Campus Operations Director's contact information.

Persons reporting crimes will be asked to complete an incident report or witness report forms, including the date, time, place, and nature of the incident, names of witnesses, if any, and any other pertinent facts. The Campus Operations Director will distribute the report to other appropriate College officials as the situation warrants.

All reports will be investigated. The College does not have procedures for voluntary, confidential reporting of crime statistics. Violations of the law will be referred to law enforcement agencies and when appropriate, to the Fire Safety Officer, as appropriate, for review. When a potentially dangerous threat to the College community arises, timely reports or warnings will be issued through e-mail announcements, the posting of flyers, in-class announcements, or other appropriate means.

The team member who receives the call will determine, in consultation with other members of the Emergency Management Team as appropriate, whether a notification should be sent to the ACC community. The Emergency Management Team will, without delay, and considering the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. If it is determined that an emergency notification should be sent, a member of the Emergency Management Team will send the notification to the identified campus community using the Alaska Career College's notification procedure; email blast, one to one voice contact. The content of the notification will be determined by members of the Emergency Management Team, and certain messages will be pre-formulated to expedite the notification process.

After notification of an emergency or dangerous situation, the Emergency Management Team will monitor events and circumstances and determine appropriate follow-up information that should be disseminated, such as all-clear notices and updates about continuing steps taken to respond to the emergency, including class postponements. The Emergency Management Team shall also notify local authorities, as appropriate.

EMERGENCY NOTIFICATION AND EVACUATION TESTING

The College will annually publicize its emergency response and evacuation procedures in conjunction with annual tests of the emergency notification and evacuation plans. The emergency notification system will be tested at least annually. These tests may include regularly scheduled drills, exercises, and appropriate follow-through activities, designed for assessment and evaluation of emergency plans and capabilities.

Each calendar year, the Emergency Management Team will test the notification system, evaluate the outcome, determine if any revisions to existing procedures are necessary, and advise the College President of the date, time, and result of the annual test. In addition, test evacuation procedures will be performed at least annually. A safety representative will be assigned to coordinate evacuation tests and assist with evacuation in the event of an actual emergency. Tests may be announced or unannounced and will be documented by the Campus Operations Director or facilities manager. Documentation will include a description of the test, the date and time, and whether it was announced or unannounced.

TIMELY WARNING NOTIFICATIONS

In addition to Emergency Notifications, similar notices (both in content and process) will also be issued, in a timely manner that will aid in the prevention of similar crimes, of any Clery Act crimes that are reported to the Campus Operations Director or local police agencies if the Emergency Management Team determines that the incident represents a threat to students and employees.

MONITORING OF OFF-CAMPUS LOCATIONS

Alaska Career College has no off-campus locations.

SAFETY TIPS

Here are some commonsense tips for personal safety and loss prevention:

- Protect your possessions; always keep book bags and purses with you.
- When working late ask an employee or other students to walk with you to your car.
- Walk with other people whenever possible; avoid isolated areas such as alleys, wooded areas, and poorly lit or deserted parking lots and streets.
- Walk with confidence - show you are alert and in control. Be aware of your surroundings.
- If you think someone is following you, abruptly switch directions or cross the street.
- If you're still being followed, go to a public place, and ask for help.
- Have your car or house keys available before you reach your door.
- Don't flash large amounts of cash or other valuable objects.
- I.D. tags with your name, address, or license number on your key chains should be avoided; if lost, they could lead to theft.
- Keep car doors and windows locked.
- If your purse or wallet is being stolen, don't fight for it. Rather than risk personal injury, release it and report the incident to an employee or the Campus Operations Director and file a police report.
- Immediately contact any employee or the Campus Operations Director to report any criminal incidents or suspicious persons.

HARASSMENT POLICY

Alaska Career College is committed to maintaining a learning environment and workplace free of discrimination and harassment based on race, color, religion, age, sex, national origin, disability, status as a veteran, or any other protected status. Offensive, bullying, or harassing behavior will not be tolerated against any student or employee. This policy covers students, vendors, customers, or others who enter our campus, as well as all employees. Administrative staff, faculty, or managerial personnel are responsible for taking proper action to end such behavior.

To prevent sexual harassment and other forms of harassment from occurring, this policy against harassment will be communicated to each student and employee. No student or employee of the school shall be exempt from this policy.

Offensive conduct, bullying, or harassment of a sexual nature, or based on race/ color/ religion/ age, sex, national origin, disability, status as a veteran or any protected status is prohibited. This may include but is not limited to:

- Offensive physical actions, written, spoken, or graphic communication (for example/ obscene hand or finger gestures or sexually explicit drawings).
- Any type of physical contact when the action is unwelcomed by recipient (for example, brushing up against someone in an offensive manner).
- Expectations, requests, demands, or pressure for sexual favors.
- Slurs, jokes, posters, cartoons, and gestures that are offensive.
- Any form of bullying that rises to the level of harassment, i.e., bullying and harassment based on gender or sex stereotypes including sexual harassment and gender-based harassment of lesbian, gay, bisexual and transgender (LGBT) individuals.

Any such offensive conduct will be considered a prohibited form of harassment when any of the following are true:

- There is a promise or implied promise of preferential treatment or negative consequence regarding employment decisions or status.
- Such conduct has the effect of creating an intimidating or hostile or offensive work environment, or unreasonably interferes with a person's work performance.

A third party is offended by the sexual conduct or communication of others.

Harassment is considered a form of misconduct. Disciplinary action, up to and including termination, will be taken against any student or employee engaging in this type of behavior. Administrative staff, faculty, or managerial personnel who has knowledge of such behavior yet takes no action to end it shall also be subject to disciplinary action.

Any person who believes he or she is being discriminated against because of harassing behavior (for example: other students/employees being given special treatment in exchange for sexual favor(s)) is encouraged to report it to the Campus Operations Director or Human Resources.

All complaints will remain as confidential as possible and will be subject to the campus's Grievance Procedure. Complaints made in good faith will in no way be held against the complainant. Alaska Career College prohibits retaliation against any individual who reports discrimination or harassment or participates in an investigation of such reports. Retaliation against an individual for reporting harassment or discrimination is a serious violation of this policy and, like harassment or discrimination itself, will be subject to disciplinary action.

SEXUAL MISCONDUCT & DOMESTIC VIOLENCE

Alaska Career College is committed to fostering an environment in which students, faculty, and staff learn and work in an atmosphere free of unlawful discrimination, which includes instances of harassment, exploitation, intimidation, or violence. The College regards domestic violence, dating violence, sexual assault, sexual exploitation, sexual harassment, and stalking as serious offenses that may result in student suspension or withdrawal/expulsion, or termination of employment. Any such conduct shall be considered a violation of this policy. This policy applies to all students, faculty, and staff, regardless of sexual orientation or gender identity, as well as to third parties. Alaska Career College has personal safety and sexual assault prevention programs in place and follows established procedures for reporting violations of college policy and state/federal law, including contacting local law enforcement personnel and assisting alleged victims. This policy also applies to off-campus conduct if the conduct occurs in the context of an education program or setting or had a continuing effect on an Alaska Career College location. Neither Alaska Career College nor any officer, faculty member, staff member, or agent of the College shall retaliate, intimidate, threaten, coerce, or otherwise discriminate against any individual for exercising their rights or responsibilities under Title IX of the Education Amendments of 1972 or the Campus Sexual Violence Elimination (SaVE) Act. Alaska Career College will take strong responsive action against any retaliation. Alaska Career College encourages victims to report offenses to the Campus Operations Director, and/or Title IX Coordinator and to exercise their rights, if desired.

DEFINITIONS

“Accused” means a person accused of conduct prohibited by this policy and does not imply that that person is guilty.

“Advisor” means any individual who provides the accuser or accused support, guidance, or advice.

“Consent” is a voluntary agreement to engage in sexual activity. Specifically: someone cannot consent if he or she is incapacitated; past consent does not imply future consent; silence or an absence of resistance does not imply consent; consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another person; consent can be withdrawn at any time; and coercion, force, or threat of either invalidates consent.

“Dating Violence” includes violence by a person who is or has been in a romantic or intimate relationship with the victim. The existence of such a relationship will be gauged by its length, type, and frequency of interaction, with a determination to be based on the reporting party’s statement.

“Domestic Violence” includes asserted violent misdemeanor and felony offenses committed by the victim’s current or former spouse, current or former cohabitant, person with whom the victim shares a child in common, person similarly situated to a spouse of the victim under domestic or family violence law, or anyone else against whom an adult or youth victim is protected under domestic or family violence law.

“Hate Crimes”. Any crime (see page 20) where the victim was intentionally selected because of the victim’s actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.

“Hostile environment caused by sexual harassment” is an unwelcoming and unprofessional environment which is usually created following a pattern of sexual harassment. Isolated or infrequent incidents of extremely offensive sexual harassment, however, may create a hostile environment.

“Incapacitation” means any physical state when a person lacks capacity to give consent (e.g., when a person is asleep or unconscious, when a person lacks capacity to give consent due to the use of drugs or alcohol, or when an intellectual or other disability prevents the person from having the capacity to give consent).

“Intimidation” means to coerce by threat or to make timid or fearful.

“Retaliation” means taking materially adverse action against someone because the individual has engaged in legally protected activities. For instance, taking the following actions because the individual has in good faith complained of conduct prohibited by this policy could be examples of retaliation: lowering of grades; assigning poor performance ratings; changing work duties; lodging threats; taking disciplinary action, including but not limited to suspension, expulsion, or firing of an individual.

“Sexual assault” includes rape (i.e., penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim), fondling (i.e., touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim), incest, or statutory rape.

“Sexual exploitation” means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially, or politically from the sexual exploitation of another.

“Sexual harassment” includes unwelcome sexual advances; requests for sexual favors; and other verbal, physical, or visual abuse or offense of a sexual nature made by any person. Sexual harassment is unwelcomed whenever the person subjected to it considers it unwelcome.

“Stalking” means a course of conduct directed at a specific person that would cause a reasonable person to fear for her or his safety or the safety of a third person, or to suffer substantial emotional distress. For purposes of this definition, a course of conduct means two or more acts of stalking behavior. Stalking behavior includes but is not limited to: following a person; threatening a person; appearing uninvited at a person’s home, work, or school; making unwanted phone calls; sending unwanted emails or text messages; leaving objects for a person; vandalizing a person’s property; injuring a person’s pet; and monitoring or placing a person under surveillance. Stalking behavior may be conducted directly or indirectly, through a third party, and may be conducted by any action, method, or device.

“Title IX Coordinator” means the employee charged with the responsibility to coordinate a school’s efforts to comply with and carry out its responsibilities under Title IX of the Education Amendments of 1972, including any investigation of any complaint communicated to the school alleging its noncompliance with this part or alleging any

actions which would be prohibited by this part. The Director of Education shall serve as the Title IX Coordinator for Alaska Career College. If a victim reports an incident of sexual misconduct to any faculty or staff member, the employee to whom the incident is reported must report the incident to the Title IX Coordinator.

“Victim” means a person alleging to have been subjected to conduct prohibited by this policy.

ASSISTANCE FROM ALASKA CAREER COLLEGE

For victims of conduct prohibited by this policy, Alaska Career College and/or the victim will:

- Provide, upon reporting having been a victim, a written explanation of the victim’s rights and options.
- Provide written notification about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, and other services available for victims, both within the College and in the community.
- Report the offense to local law enforcement and be assisted by college authorities in notifying law enforcement authorities, if the victim chooses to do so; or declines to notify law enforcement authorities, if the victim chooses to not do so.
- Honor the wishes of the victim to keep confidential any disclosure of sexual misconduct to the greatest extent possible. A victim who at first requests confidentiality may later decide to file a complaint with the College or report the incident to local law enforcement. The College will not share information with law enforcement without the victim’s consent or unless the victim has also reported the incident to law enforcement.
 - If a victim requests confidentiality, the College may not be able to conduct a full investigation or to fully pursue disciplinary actions against the accused.
 - Although rare, there are times when the College may not be able to honor a victim’s request for confidentiality to provide a safe, non-discriminatory environment.
 - The College may rely on the information provided by the victim to issue a timely warning to the College community if there is an on-going imminent danger to the community. Any such warning will not include any information that identifies the victim.
- If the College cannot maintain the victim’s confidentiality, it will notify the victim before initiating an investigation and will, to the extent possible, only share information with people responsible for handling the College’s response. The College will not require a victim to participate in any investigation or disciplinary proceeding.
- Keep their identity confidential for purposes of reporting and disclosure for purposes of the Clery Act.
- Preserve evidence of the conduct prohibited by this policy.
- Provide information about options for, and available assistance in, changing academic situations (e.g., change to course schedule, class section, or modality), and have maintained as confidential any such accommodations or protective measures to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures; the College will make such accommodations if the victim requests them and if such accommodations are reasonably available, regardless of whether the victim chooses to report the crime to campus security or local law enforcement;
- Provide information about the rights of victims and the College’s responsibilities as related to obtaining judicial no-contact, restraining, and protective orders, where applicable.
- Provide an explanation of the procedures for institutional disciplinary action.
- Provide the same opportunities as the accused to have others present during any College disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice.
- Provide in writing and at the same time as such is provided to the accused, notification of the outcome of any institutional disciplinary proceeding that is brought alleging conduct prohibited by this policy; the institution’s procedures for the accused and the victim to appeal the result of the disciplinary proceeding, if any such procedures are available; any change to the result; and when such results become final. If the alleged victim is deceased because of the crime or offense, the institution must provide the results of the disciplinary hearing to the victim’s next of kin, if so requested; and

- Not be retaliated against, intimidated, threatened, coerced, or otherwise discriminated against by the College or any officer, employee, or agent of the College for exercising their rights as described here.

REPORTING AN INCIDENT

The victim of conduct prohibited by this policy should:

- Dial 9-1-1;
- Report the incident to the police and pursue criminal charges.
- Seek medical treatment as soon as possible, including the collection and preservation of evidence that may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protective order.
- Access the support services provided by the College.
- Report any incident occurring at or near an Alaska Career College location to Alaska Career College. The Alaska Career College Title IX Coordinator will investigate the situation and notify the victim of the status of;
 - The possible obligation of the College to notify law enforcement of the incident with the names of the accused and victim involved in the alleged sexual violence, as well as relevant facts regarding the alleged incident (including the date, time, and location).
 - The victim's option to request that the school maintain his or her confidentiality, which the school (e.g., Title IX coordinator) will consider, and;
 - The victim's right to share the information confidentially with counseling, advocacy, health, mental health, or sexual-assault-related services.

Victims are not required to report the offense to local law enforcement, nor are reporting to local law enforcement required to obtain assistance from Alaska Career College.

If an incident of conduct prohibited by this policy is reported to any Alaska Career College employee and the victim has not requested confidentiality, the employee to whom it is reported must report the incident to the Campus Operations Director, the Director of Education or College President (if the accused is an employee). Employees who fail to do so are subject to disciplinary action, including termination of employment.

PRESERVING EVIDENCE

After an incident of sexual assault, domestic violence, or dating violence, it is important that the victim receive a medical examination from trained medical personnel. Preserving the evidence from the incident is important. Even if the victim does not wish to report the incident to local law enforcement immediately or is not certain whether he or she will prosecute, preserving evidence allows the victim to change his or her mind later. Victims should make every effort to save anything that might contain the perpetrator's DNA, therefore a victim should **not**:

- Bathe or shower.
- Use the restroom.
- Change clothes.
- Comb hair.
- Clean up the crime scene; or
- Move anything the offender may have touched.

SANCTIONS

Sexual assault, dating violence, domestic violence, stalking, and other forcible or non-forcible sex offenses violate the standards of conduct expected of every member of the Alaska Career College community. Sexual assault is a criminal act, subject to criminal and civil penalties under state and federal law. In all cases, the College will cooperate with and support local, state and federal law enforcement. Students found to have violated this policy

may face suspension or expulsion. Employees found to have violated this policy may face termination of employment.

DISCIPLINARY PROCEEDINGS

Although victims of conduct prohibited by this policy are not required to report the incident, victims are encouraged to report the incident immediately to appropriate law enforcement authorities, or to any employee (who will report to the Title IX Coordinator, Scott Williams, who will assist in notifying these authorities if requested/required. The Title IX Coordinator who will open an investigation considering the victim's request for confidentiality. A victim may not be required to participate in any investigation or disciplinary proceeding.

Once the Title IX Coordinator or his or her designee has opened an investigation after considering the victim's request for confidentiality, he or she shall conduct a prompt, fair and impartial process from initial investigation through final resolution of the matter. The Director of Education or his or her appointee will conduct the investigation in a manner appropriate considering the circumstances of the case, which will typically include interviews with the parties and any witnesses. The interviews will be supplemented by the gathering of any physical, documentary, or other evidence. The investigation will provide an opportunity for the parties to present witnesses and other evidence. The Title IX Coordinator will seek to complete the investigation and issue a written decision within 20 (twenty) working days of receiving the report of the incident. This written decision will provide the parties with the opportunity to appeal the decision. The parties will have ten (10) working days to appeal the decision to an Appeal Board consistent with the Disciplinary Procedures set forth in the Student Handbook.

Upon filing of any appeal, the Appeal Board will then conduct a prompt, fair and impartial process from initial investigation through final resolution of the matter. The Board shall consist of participants without any conflict of interest or bias for or against either party. The Board may schedule a hearing via teleconference or in person. The Board will provide the parties with timely notice (at least 48 hours' notice) of the hearing or any related meetings at which the parties may be present and timely access (at least 48 hours in advance) to any information that will be used at the hearing or related meetings at which the parties may be present. A party has the right to remain silent at disciplinary hearings; such silence will not be used as a factor in the determination or outcome of the matter. Witnesses may be called on a party's behalf or on the College's behalf. Witness names should be presented at least 24 hours in advance of the hearing. The victim is not required to be present at the hearing for the hearing to proceed. If the Committee allows one party to be present for the entirety of the hearing, it will provide the same opportunity to the other party.

The accuser and the accused shall each have the same opportunity for others to be present during a disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice. Neither party will be permitted to directly cross examine the other party. Evidence or questioning regarding a party's prior sexual history with any non-party may not be permitted in a disciplinary proceeding. The mere fact of a current or previous consensual dating or sexual relationship between the two parties does not itself imply consent or preclude a finding of sexual violence. Although counsel and/or advisers may be present for the hearing, counsel and/or advisers may not speak or participate directly in the hearing.

A written decision will be issued by the Appeal Board within ten (10) working days after a hearing and will be provided in writing simultaneously to both parties. This decision is final. Determinations by the Director of Education, his or her designee, or Appeal Board are based on a preponderance of the evidence (e.g., it is more likely than not). With each proceeding, Alaska Career College shall notify both the accuser and accused simultaneously and in writing of the outcome of the proceeding, how to appeal, any change to the result, and when the result of the appeal will become final. Alaska Career College shall document how each party is notified of the determination and ensure that the application is consistent and comparable for both parties. The victim's confidentiality will be protected, and records of disciplinary proceedings will exclude personally identifiable information on victims and be housed in restricted systems with limited access.

Alaska Career College will provide alternatives for a victim's academic situation after an alleged sex offense, if requested by the victim and if alternatives are reasonably available. Alaska Career College also encourages victims to fully prosecute alleged perpetrators.

Mediation is not an option for incidents which have allegedly violated this policy.

All time frames referenced in this policy may be extended for good cause, including the complexity of the circumstances of each case, with written notice to the parties of the delay and the reason for a delay.

The Director of Education and members of the Appeal Board shall undergo annual training on issues related to dating violence, domestic violence, sexual assault, and stalking.

They shall also receive annual training on how to investigate and conduct hearings in a manner that protects the safety of victims and promotes accountability, as well as on how to respond effectively to situations involving domestic violence, dating violence, sexual assault, or stalking.

Any member of the campus community requiring additional information on sexual assault is welcome to contact the toll-free, 24-hour National Sexual Assault Hotline, operated by RAINN (the Rape, Abuse, & Incest National Network), at 1-800-656-HOPE for free, confidential counseling. The RAINN website at www.rainn.org also provides information. Additional sexual assault resources are provided in part IV of this report.

PREVENTION PROGRAMS

Alaska Career College provides educational programs to prevent dating violence, domestic violence, sexual assault, and stalking. In particular, Alaska Career College provides primary prevention and awareness programs for all incoming students and new employees through the program Campus-Answers. These programs are intended to stop dating violence, domestic violence, sexual assault, and stalking before they occur through the promotion of positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality, encourage safe bystander intervention, and seek to change behavior and social norms in healthy and safe directions. The first program will cover topics relevant to the safety of the campus community and its surrounding area. The second program addresses issues including:

- The College's prohibition of dating violence, domestic violence, sexual assault, and stalking.
- The relevant definitions of "dating violence," "domestic violence," "sexual assault," and "stalking" in the applicable campus jurisdiction.
- The definition of "consent," in reference to sexual activity, in the applicable jurisdiction.
- A description of safe and positive options for bystander intervention.
- Information on risk reduction (e.g., how alcohol and other drug use may impact the risk of sexual assault).
- Procedures victims should follow if a crime of dating violence, domestic violence, sexual assault, or stalking has occurred (e.g., the importance of preserving evidence, how and to whom the alleged offense should be reported, options about the involvement of law enforcement and campus authorities, the rights of victims and the responsibilities for orders of protection or similar lawful orders).
- Information about how the institution will protect the confidentiality of victims and other necessary parties.
- Information about existing counseling, health, and other services available for victims.
- Information about options for, and available assistance in, changing academic, living, transportation, and working situations.
- An explanation of the procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking.
- The standard of evidence that will be used during any disciplinary proceeding in cases of alleged dating violence, domestic violence, sexual assault, or stalking; and

- Notification that the College will provide, in writing, information about a victim's rights and options, upon report of being a victim.

Alaska Career College also provides ongoing prevention and awareness campaigns for students and employees. Those campaigns consist of ongoing programming, initiatives, and strategies that are sustained over time and focus on increasing understanding of topics relevant to and skills for addressing dating violence, domestic violence, sexual assault, and stalking, using a range of strategies with audiences throughout the College and including the address the topics identified above.

REGISTERED SEX OFFENDERS

Information on registered sex offenders living and working in the areas near Alaska Career College (if any) may be obtained through the following state law enforcement websites. Alaska Career College is not responsible for the accuracy of data provided on this website.

<http://sor.dps.alaska.gov/Registry/Search>

SEXUAL HARASSMENT

Alaska Career College strictly prohibits sexual harassment of students, faculty, or staff. Sexual harassment is defined as unwelcome sexual advances; requests for sexual favors; or other verbal, non-verbal, physical conduct, or written communication of a sexual nature when the conduct of such is sufficiently severe, persistent, or pervasive that it denies or limits a student's ability to participate in or benefit from the education program or that it creates a hostile or abusive educational environment.

Sexual harassment violates Alaska Career College policy as well as state and federal law. Any incidents of sexual harassment should be reported to the college Title IX Coordinator so prompt and effective actions can be taken. Students may contact the office by email at TitleIXCoordinator@AlaskaCareerCollege.edu or by phone at (907)-563-7575 or send mail to Alaska Career College, Attn: Title IX Coordinator, 1415 E Tudor Road, Anchorage AK 99507. Allegations of sexual harassment will be investigated thoroughly and expeditiously, and appropriate corrective actions will be taken, which may include discipline or dismissal of the harassing party. Additional information on the College's policies on sexual harassment may be found in the Student Handbook and the Faculty and Staff Handbook.

It is unlawful to retaliate or discriminate in any way against any person who has expressed concern or made any complaint regarding sexual harassment, and Alaska Career College will not retaliate or discriminate against any person who expresses concern or files a complaint alleging sexual harassment or discrimination.

WEAPONS

The unauthorized possession, use, or sale of firearms, ammunition, fireworks, explosives, or dangerous weapons of any type is strictly prohibited on or in campus facilities and is subject to criminal sanctions as well as College discipline.

HAZING

The College does not condone any hazing or mistreatment of another student so as to cause mental or bodily injury. The Director of Education shall, upon satisfactory proof of violation of this policy by any student, expel the guilty party and, if appropriate, report the incident to local authorities for criminal prosecution.

ALCOHOL AND DRUG FREE CAMPUS PROGRAM

The Drug-Free Schools and Communities Act Amendments of 1989, Public Law 101-226, requires all institutions of higher learning, which participate in any Federal educational funding program to implement a program to prevent the

unlawful manufacture, distribution, dispensation, possession or use of illegal drugs or alcohol by students and employees of Alaska Career College on College property or in College facilities, or at College events, and to offer an anti-drug and alcohol abuse program. Alaska Career College recognizes not only our responsibility to comply with the law, but also our commitment to our students and employees to ensure a drug-free environment. As a result of the 1998 Higher Education Amendments, a drug conviction can disqualify a student for Title IV financial aid. Therefore, Alaska Career College states the following:

- I. **STANDARDS OF CONDUCT** Alaska Career College prohibits the unlawful possession, use or distribution of illegal drugs by students and employees on its property or as part of its activities on or off campus. Furthermore, Alaska Career College does not allow the possession, distribution, or consumption of alcohol on its premises or as part of its student activities on or off campus by any student or employee.
- II. **DESCRIPTION OF LEGAL SANCTIONS** A description of the applicable legal sanctions under local, state, and Federal law for the unlawful possession, use or distribution of illicit drugs and alcohol appears on the following pages.
- III. **DESCRIPTION OF HEALTH RISKS** A description of the health risks associated with the use of illicit drugs and alcohol follows.
- IV. **COUNSELING AND TREATMENT** Although Alaska Career College does not offer on-campus drug and alcohol counseling or treatment, we recognize our obligation to provide information about available programs to our students and employees. A list of providers follows.
- V. **DISCIPLINARY SANCTIONS** To maintain the standard of conduct as stated in section I above, Alaska Career College will impose disciplinary sanctions on students and employees found to violate school policy as it pertains to drug and alcohol use. The following policy will apply to any student or employee who is found in violation of Alaska Career College's prevention program standard of conduct.

First Violation: A warning is issued to the offending person that a repetition of his/her violation of school policy will not be tolerated.

1. A recommendation will be made that the student or employee avail himself/herself of the counseling and treatment programs in the area.

Second Violation: The student will be withdrawn from school and all Federal financial aid if applicable will cease. The student is given the option of completing an appropriate counseling or treatment program. Upon successful completion, the student will be reinstated in his/her course of study at a point and time in the program schedule that is acceptable to the school, and Federal Financial aid, if applicable will resume.

1. If the student declines the option of professional counseling or treatment, the student will be terminated from school and, at the discretion of the Campus Operations Director, may be referred to the appropriate legal authorities.
2. An employee will be given the option of successfully completing an appropriate counseling or treatment program or face termination of employment and possible referral to the appropriate legal authorities.

Third Violation: The student will be terminated from school for reason of violation of the standard of conduct.

1. The employee will be terminated from employment.
 2. At the discretion of the Campus Operations Director, the student or employee may be referred to the appropriate legal authorities for prosecution.
- VI. **ANNUAL REVIEW:** In furtherance of this policy, Alaska Career College will conduct an annual review of the Drug and Alcohol-Free Campus Program to determine its effectiveness and to implement changes if necessary and if the disciplinary sanctions outlined in the program are consistently enforced.

Alaska Career College expects full cooperation and compliance with the program. Any comments, appeals or suggestions are to be communicated to a school administrator.

OBLIGATIONS OF THE COLLEGE: The College must notify the appropriate federal agency (e.g., Department of Education) of the conviction of any employee or student worker paid in whole or in part by federal agency funds within ten days of receipt of the notice of conviction. The College will also make a good faith effort to maintain a drug-free workplace, offer drug awareness education, assist students and employees seeking treatment or rehabilitation, notify employees and students of its policy, and implement and enforce the policy.

STUDENTS: Compliance with the provisions of the College drug and alcohol policies is a condition of attendance at the College. Violations of these policies are subject to discipline, up to and including administrative withdrawal/termination from the college and referral for prosecution.

DRUG LAWS AND WHAT YOU NEED TO KNOW

On January 1, 1983, a new Controlled Substances Act became effective throughout Alaska. As passed by the previous legislature, this new law made substantial changes in the drug laws in Alaska. The legislature had two major purposes in mind in revising the law. The first was to consolidate and revise Alaska's drug laws, to pattern them after the Uniform Controlled Substances Act of 1970. The second was to enact uniform penalty provisions in conformity with the 1978 revision of Alaska's Criminal Code, so that the state could more effectively combat illicit trafficking in controlled substances. **Please note as an institution of higher education ACC must adhere to Federal law as it pertains to marijuana.**

KEY ELEMENTS

1. Classifies all criminal offenses involving controlled substances according to their seriousness. For example, morphine, as a Schedule IA controlled substance, is classified in the most dangerous category, while marijuana is classified as a schedule VIA controlled substance, the least dangerous category.
2. Classifies all criminal offenses involving controlled substances according to their seriousness. For example: furnishing any schedule IA, IIA, or IIIA controlled substance to a minor (under 19) is an unclassified felony, punishable by imprisonment from 5 to 99 years.
3. Offenses are classified based upon the act committed and the schedule of the substance. The more serious the act and the higher the schedule, the higher the penalty. There are several offenses that are not specifically determined in this manner, such as the continuing criminal enterprise offenses and passing a false or forged prescription.
4. However, for the most part, offenses are in four broad categories of acts, in descending order of seriousness: (1) delivery of a controlled substance to a minor, (who is under 19 and at least three years younger than the deliverer); (2) delivery, manufacture, or possession with the intent to deliver or manufacture; (3) possession by an adult (someone 18 years or older) on school grounds; and (4) possession.
5. Makes crimes committed under the new drug law subject to presumptive sentencing. An individual convicted of a felony offense under the new drug law who has any previous felony conviction faces a presumed period of imprisonment. Under presumptive sentencing, a judge generally must order an offender to serve time in jail.
6. Provides for the forfeiture of conveyance (motor vehicles, boats, and airplanes) used in the commission of a felony-controlled substance offense.
7. Creates the felony crime of possession of a controlled substance by an adult (18 years and older) on school grounds. On school grounds means the buildings of the school, the grounds of the school (playgrounds, athletic fields), and parking lots next to the school. School is defined as any public or private preschool, elementary, junior, and high school, and postsecondary educational institution.
8. Uses the concept of aggregate weight in determining the number of drugs in question. This is particularly

important where the degree of the crime depends on the total amount of drugs. For example: possession of a mixture, the total weight of which is 4 grams, contains 25% barbiturates, is a Class C Felony, while possession of 2.9 grams of the same barbiturate in pure form is only a Class A misdemeanor. The aggregate weight of the mixture is what is important, not its purity. Also, the aggregate weight for a live marijuana plant is the weight of the marijuana plant when reduced to its commonly used form (dried and without stems)

EXAMPLES OF CONTROLLED SUBSTANCES

- I Narcotics, including heroin, opium, morphine, codeine, and some prescription drugs such as Demerol, Dilaudid, Percodan, Fentanylhalogue, and LSD.
- II Cocaine, PCP, peyote, mescaline, psilocybin, methaqualone (Quaalude), amphetamines, and methamphetamines, cocaine base and Fentanyl.
- III Some barbitals, hashish, or hashish oil, tetrahydrocannabinol (other than marijuana), and some prescription drugs containing narcotics which are combined with other active medicinal ingredients.
- IV Depressants, including many prescription tranquilizers, sleeping pills, some stimulants, Talwin, Darvon and Flunitrazipam.
- V Narcotics which are combined with other active medicinal ingredients (primarily over-the-counter cough suppressants).
- VI Marijuana

OFFENSES AND PENALTIES

1. Delivery to a minor (under 19 and 3 years younger than deliverer) Schedule: I, II, III Unclassified Felony, IV, V, VI-B Felony
2. Continuing criminal enterprise (major drug dealing) Schedule: IA through VIA-Unclassified Felony
3. Delivery, manufacturing, or possession with intent to manufacture or deliver: Schedule: I-A Felony, II, III-B Felony, IV, V, VI (one ounce or more) - C Felony, VIA (one-half ounce or less; less than one-half ounce for remuneration) A Misdemeanor
4. Possession on school grounds by an adult (18 or over) Schedule: I, II-B Felony, III, IV, V, VI-C Felony

AS11.71.060(a) Except as authorized in AS17.30, a person commits the crime of misconduct involving a controlled substance in the sixth degree if the person: (1) uses or displays any amount of a schedule VI.A Controlled substance or possesses one or more preparations, compounds, mixtures, or substance of any aggregate weight of less than one-half pound containing a schedule VI. Controlled substance: or (2) refuses entry into a premises for an inspection authorized under AS17.30(b) Misconduct involving a controlled substance in the sixth degree is a Class B Misdemeanor

Federal Trafficking Penalties for Schedules I, II, III, IV, and V (except Marijuana)				
Schedule	Substance/Quantity	Penalty	Substance/Quantity	Penalty
II	Cocaine 500-4999 grams mixture	<p>First Offense: Not less than 5 yrs. and not more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than \$5 million if an individual, \$25 million if not an individual.</p> <p>Second Offense: Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than \$8 million if an individual, \$50 million if not an individual.</p>	Cocaine 5 kilograms or more mixture	<p>First Offense: Not less than 10 yrs. and not more than life. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than \$10 million if an individual, \$50 million if not an individual.</p> <p>Second Offense: Not less than 20 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.</p> <p>2 or More Prior Offenses: Life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.</p>
II	Cocaine Base 28-279 grams mixture		Cocaine Base 280 grams or more mixture	
II	Fentanyl 40-399 grams mixture		Fentanyl 400 grams or more mixture	
I	Fentanyl Analogue 10-99 grams mixture		Fentanyl Analogue 100 grams or more mixture	
I	Heroin 100-999 grams mixture		Heroin 1 kilogram or more mixture	
I	LSD 1-9 grams mixture		LSD 10 grams or more mixture	
II	Methamphetamine 5-49 grams pure or 50-499 grams mixture		Methamphetamine 50 grams or more pure or 500 grams or more mixture	
II	PCP 10-99 grams pure or 100-999 grams mixture	PCP 100 grams or more pure or 1 kilogram or more mixture		
Substance/Quantity		Penalty		
Any Amount Of Other Schedule I & II Substances		First Offense: Not more than 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than Life. Fine \$1 million if an individual, \$5 million if not an individual.		
Any Drug Product Containing Gamma Hydroxybutyric Acid		Second Offense: Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if not an individual.		
Flunitrazepam (Schedule IV) 1 Gram or less				
Any Amount Of Other Schedule III Drugs		<p>First Offense: Not more than 10 yrs. If death or serious bodily injury, not more than 15 yrs. Fine not more than \$500,000 if an individual, \$2.5 million if not an individual.</p> <p>Second Offense: Not more than 20 yrs. If death or serious injury, not more than 30 yrs. Fine not more than \$1 million if an individual, \$5 million if not an individual.</p>		
Any Amount Of All Other Schedule IV Drugs (other than one gram or more of Flunitrazepam)		<p>First Offense: Not more than 5 yrs. Fine not more than \$250,000 if an individual, \$1 million if not an individual.</p> <p>Second Offense: Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if other than an individual.</p>		
Any Amount Of All Schedule V Drugs		<p>First Offense: Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual.</p> <p>Second Offense: Not more than 4 yrs. Fine not more than \$200,000 if an individual, \$500,000 if not an individual.</p>		

Federal Trafficking Penalties for Marijuana, Hashish and Hashish Oil, Schedule I Substances

<p>Marijuana 1,000 kilograms or more marijuana mixture or 1,000 or more marijuana plants</p>	<p>First Offense: Not less than 10 yrs. or more than life. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine not more than \$10 million if an individual, \$50 million if other than an individual.</p> <p>Second Offense: Not less than 20 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$20 million if an individual, \$75 million if other than an individual.</p>
<p>Marijuana 100 to 999 kilograms marijuana mixture or 100 to 999 marijuana plants</p>	<p>First Offense: Not less than 5 yrs. or more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine not more than \$5 million if an individual, \$25 million if other than an individual.</p> <p>Second Offense: Not less than 10 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$8 million if an individual, \$50million if other than an individual.</p>
<p>Marijuana 50 to 99 kilograms marijuana mixture, 50 to 99 marijuana plants</p>	<p>First Offense: Not more than 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine \$1 million if an individual, \$5 million if other than an individual.</p>
<p>Hashish More than 10 kilograms</p>	
<p>Hashish Oil More than 1 kilogram</p>	<p>Second Offense: Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if other than an individual.</p>
<p>Marijuana less than 50 kilograms marijuana (but does not include 50 or more marijuana plants regardless of weight)</p>	<p>First Offense: Not more than 5 yrs. Fine not more than \$250,000, \$1 million if other than an individual.</p>
<p>1 to 49 marijuana plants</p>	<p>Second Offense: Not more than 10 yrs. Fine \$500,000 if an individual, \$2 million if other than individual.</p>
<p>Hashish 10 kilograms or less</p>	
<p>Hashish Oil 1 kilogram or less</p>	

COLLEGE POLICY ON ALCOHOL

The sale, dispensation or consumption of alcoholic beverages is prohibited on campus or on ACC property or ACC sponsored events, unless specifically approved by the President of the College. No person shall sell, deliver, give away, cause, permit or procure to be sold, delivered, or given away any alcoholic beverage to someone under, or appearing to be under, the age of 21 years. The dispenser is obligated to demand proof of legal age. In Alaska, anyone under the age of 21 years who presents false or fraudulent written identification to secure alcoholic beverages is guilty of a criminal offense.

DUI

Driving Under the Influence; the act or crime of driving while affected by alcohol or drugs. No matter how you define it, **Alaska law is clear.** Driving under the influence of alcohol or drugs (DUI) means operating a motorized vehicle with a breath alcohol content of .08 or higher; or operating a vehicle when your ability is impaired (regardless of breath alcohol or content) by alcohol or by a depressant, hallucinogenic, stimulant, or narcotic drug. You can be charged for either impairment. O.K., so what happens?

If you are stopped and suspected of being under the influence, you may be asked to perform coordination and balance tests. Next, you may be asked to take a preliminary breath test. This test is conducted on the spot using a small battery-operated portable device. Depending on the results of all tests and observations of the investigating officer, you may be arrested for DUI and your vehicle may be towed away at your expense. Upon arrest you will be handcuffed and transported to a law enforcement facility where an intoximeter breath test may be administered. You are then subject to incarceration.

If you refuse to take the on-the-spot breath test, you are guilty of an infraction and could be cited up to \$300. Refusal to take the Intoximeter breath test is a Misdemeanor and carries the same penalties as a drunken driving conviction.

And what's more... If you are driving while intoxicated and you cause an accident which results in injury to another, you may be charged with assault in the first, second, or third degree. If someone is killed, you may be charged with negligent homicide, manslaughter, or second-degree murder. These offenses are all felonies and a conviction can result in a lengthy prison sentence. If you are a driver who has been involved in an accident that resulted in an injury to another person, a chemical test for alcohol and drug analysis may be administered without your consent.

ALASKA'S HIGHWAY SAFETY LAWS

In 1988 a law was passed by the Alaska State Legislature, which addresses open containers of alcoholic beverages in motorized vehicles. This law makes it illegal for a person to drive with an open bottle, can, or other receptacle containing an alcoholic beverage in the passenger compartment of a vehicle. "Open" includes having a broken seal. "Passenger compartment" means the area normally occupied by the driver and passengers and includes a utility or glove compartment, which is accessible to the driver or a passenger while the vehicle is being operated. A person

The Facts: Drunk Drivers kill 13,500 Americans every year ...kill 37 people every day or 1 every 39 minutes ... seriously injure or cripple 1.5 million Americans every **year** is the number 1 killer of American youth ... cost the nation over \$123 billion a year in economic losses.

AS 28.35.030 - Operating a Motor Vehicle Under the Influence				
	Fines Minimum	Imprisonment Minimum	Drivers License Revocation	Possible Loss of Motor Vehicle
1st Offense	\$1,500	72 hours	90 days	Yes
2nd Offense	\$3,000	20 days	1 year	Yes
3rd Offense	\$4,000	60 days	3 years	Yes
4th Offense	\$5,000	120 days	5 years	Yes
5th Offense	\$6,000	240 days	5 years	Yes
6th Offense Plus	\$7,000	360 days	5 years	Yes
Class C Felony (Previously convicted 2 or more times since 1996 and within 10 years preceding date of present offense)				
2 Plus	\$10,000	120 days	Permanent	Yes
3 Plus	\$10,000	240 days	Permanent	Yes
4 Plus	\$10,000	360 days	Permanent	Yes

Is DWI worth...spending a minimum of 3 days in jail...losing your license for a minimum of 3 months...paying for mandatory SR22 insurance ...paying a minimum fine of \$1500... risking your life and the lives of those traveling with you or in your path...ruining your reputation ... living with the guilt of seriously injuring or killing another person?

who violates this law is guilty of an infraction and punishable by fine of up to \$300.

"USE IT AND LOSE IT" LAW

In 1988 legislation was enacted revoking a minor's license to drive if that juvenile is adjudicated by a juvenile court of misconduct involving a controlled substance or possession or consumption of alcohol. For a first conviction or adjudication, the minor's license may be suspended for a period of 90 days. For a subsequent conviction, suspension may be for a period of one year or more.

For more information contact: AK State Troopers Community Services, 5700 E, Tudor Rd, Anchorage, Alaska 99507, 907-369-5719.

HEALTH RISKS

Alcohol consumption causes changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely. Low to moderate doses of alcohol increases the incidence of aggressive acts. Moderate to high doses of alcohol severely alters a person's ability to learn and remember information. Very high doses cause respiratory depression and death. Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake can produce withdrawal symptoms which can be life-threatening. Long-term consumption of large quantities of alcohol can also lead to permanent damage to vital organs including the brain and liver. Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, children of alcoholic parents are at greater risk of becoming alcoholics.

RESOURCES FOR SEXUAL ABUSE, MENTAL HEALTH, AND SUBSTANCE ABUSE TREATMENT PROGRAMS

Alaska Career College is concerned for the welfare of our students and employees. Every effort is made to assist students and employees with resources to overcome issues dealing with health, abuse, alcohol, and drugs. The following is a short list of agencies located in the greater Anchorage area, available to assist students

Aids Help Line	1800-478-2437	Crime Stoppers	561-7867
Akeela House	561-5266	Day Care Assistance (Financial)	269-4500
AL anon Family Groups	276-6646	Drug Enforcement Agency	271-5033
Alaska Council on Prevention of Alcohol and Drug Abuse	586-6201	Family Connection (Youth & Family Crisis Line)	563-3200
Alaska Lawyer Referral Service	272-0352	Family Planning	343-4623
Alaska Women's Commission	343-6513	Male Awareness program	562-4627
Alaskan AIDS Assistance Association	263-2050	Missing Children of America	800-843-5678
Alcoholics Anonymous	272-2312	Narcotics Anonymous	277-5483
Alcoholism Treatment Center	550-2400	Planned Parenthood of Alaska	800-769-0045
American Red Cross	646-5400	Rape Crisis Line (STAR)	276-7273
Anchorage Neighborhood Health Center	743-7200	Runaway Hotline	800-478-2221
Abused Women's Aid in Crisis – AWAIC	279-9581	Salvation Army	276-2515
Center for Disease Control	729-3400	Social Security Administration	271-4455
Center for Drug Problems	276-6430	Suicide Prevention Hotline	250-1890
Clare House for Women & Children (Emergency Shelter)	563-4545	VOA-Alaska Youth Substance Abuse Program ARCH (Residential)	694-3336
Crime Prevention Information	269-5511	ASSIST (Outpatient) Information	279-9633

CRIME STATISTICS

DESCRIPTION OF STATISTICS REPORTED

The Clery Act requires that colleges and universities provide crime statistics to their students regarding the following offenses, as defined by the Federal Bureau of Investigation's Uniform Crime Reporting Program.

Criminal Homicide	Aggravated Assault
Murder & Non-Negligent Manslaughter	Burglary
Murder/Negligent Manslaughter	Motor Vehicle Theft
Rape; Fondling, Incest	Arson
Statutory rape; Sex Offenses, Non-Forcible	Liquor Law Violations, Drugs Law Violations
Sex Offenses, Forcible	Weapons Law Violations
Robbery	Hate Crimes/Intimidation/Larceny/Vandalism

The Clery Act requires colleges and universities to report as a hate crime, by category of prejudice, any of the above offenses where the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability. Additionally, colleges and universities must report any hate crimes involving the following crimes: larceny-theft, simple assault, intimidation, destruction/vandalism of property, and any other crime involving bodily injury.

The Clery Act also requires that colleges and universities report not only crimes occurring on campus but also crimes occurring on public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus. Crime statistics for calendar years 2018, 2019, 2020 and 2021 for these categories of offenses are provided below. These crime statistics indicate the number of reported occurrences of each crime, but do not necessarily reflect arrests or convictions. Alaska Career College assumes no responsibility for the accuracy of crime statistics reported by local police jurisdictions.

PROCEDURE FOR ANNUAL REPORTING OF CRIME STATISTICS

At the end of each calendar year, the Business Office will collect all crime data from Campus Operations Director, and/or other College officials as appropriate, and local police jurisdictions for inclusion in the College's annual crime statistics report. Campus incidents will be classified according to the definitions of the Uniform Crime Reporting Handbook published by the Federal Bureau of Investigation. A report to the campus community, including statistics for crimes required to be reported under the Clery Act, will be published no later than October 1st of the year following the reporting period. Notification of the availability of the report will be sent via e-mail as well as via flyers posted in local campuses. The same information will be available on the College website.

CAMPUS CRIME REPORTING AREAS

Below are descriptions of the locations of Alaska Career College's reporting areas included in the 2022 crime statistics report. Crimes occurring within the campus building and associated parking areas are included in the statistics provided for campus crimes. Local police jurisdictions were requested to provide crime statistics as well as the public streets and sidewalks immediately adjacent to the campus area.

Campus located at 1415 E. Tudor up to Eau Clair St to the East, and the greenbelt areas surrounding the campus on the West and North side of the lot in Anchorage, AK.

ON CAMPUS CRIME STATISTICS - Alaska Career College

CRIME	Number of Cases per Year			
	2020	2021	2022	2023
Murder/Non Negligent Manslaughter	0	0	0	0
Murder/Negligent Manslaughter	0	0	0	0
Rape	0	0	0	0
Fondling	0	0	0	0
Incest	0	0	0	0
Statutory Rape	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Liquor Law Violations	0	0	0	0
Drug Law Violations	0	0	0	0
Weapons Law Violations	0	0	0	0
Hate Crimes: Intimidation	0	0	0	0
Hate Crimes: Larceny	0	0	0	0
Hate Crimes: Vandalism	0	0	0	0

OFF CAMPUS CRIME STATISTICS - Alaska Career College

CRIME	Number of Cases per Year			
	2020	2021	2022	2023
Murder/Non Negligent Manslaughter	0	0	0	0
Murder/Negligent Manslaughter	0	0	0	0
Rape	0	0	0	0
Fondling	0	0	0	0
Incest	0	0	0	0
Statutory Rape	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	1	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Liquor Law Violations	0	0	0	0
Drug Law Violations	0	0	0	0
Weapons Law Violations	0	0	0	0
Hate Crimes: Intimidation	0	0	0	0
Hate Crimes: Larceny	0	0	0	0
Hate Crimes: Vandalism	0	0	0	0

PUBLIC PROPERTY - Alaska Career College

CRIME	Number of Cases per Year			
	2020	2021	2022	2023
Murder/Non Negligent Manslaughter	0	0	0	0
Murder/Negligent Manslaughter	0	0	0	0
Rape	0	0	0	0
Fondling	0	0	0	0
Incest	0	0	0	0
Statutory Rape	0	0	0	0
Robbery	0	0	0	1
Aggravated Assault	0	0	0	1
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Liquor Law Violations	0	0	0	0
Drug Law Violations	0	0	0	0
Weapons Law Violations	0	0	0	0
Hate Crimes: Intimidation	0	0	0	0
Hate Crimes: Larceny	0	0	0	0
Hate Crimes: Vandalism	0	0	0	0

VIOLENCE AGAINST WOMEN ACT - ALASKA CAREER COLLEGE

- Reported for MAIN CAMPUS

CRIME	Number of Cases per Year			
	2020	2021	2022	2023
Domestic Violence	0	0	1 *	0
Dating Violence	0	0	0	0
Stalking	0	0	0	0

* = Incident reported occurred OFF CAMPUS